



Model: Symphony
Corded analogue telephone

INSTRUCTION MANUAL

Before operating this Telephone instrument please read these instructions carefully.

INTRODUCTION

Thank you for purchasing our product which adopts excellent workmanship and exceptional reliability.

Your telephone is designed to give you flexibility in use and high quality performance. To get the most from your new telephone, we suggest that you take a few minutes to read through this instruction manual to familiarize yourself with all the features of the product.

The product is guaranteed for 12 months from the date of purchase shown on your sales receipt. The guarantee does not cover damage caused by misuse or negligence or by excessive voltage. For example, faults on the telephone line or lightning.

SAFETY INSTRUCTIONS

When using your telephone instrument, the following basic safety precautions should always be followed to reduce the risk of fire, electric shock and injury to persons:

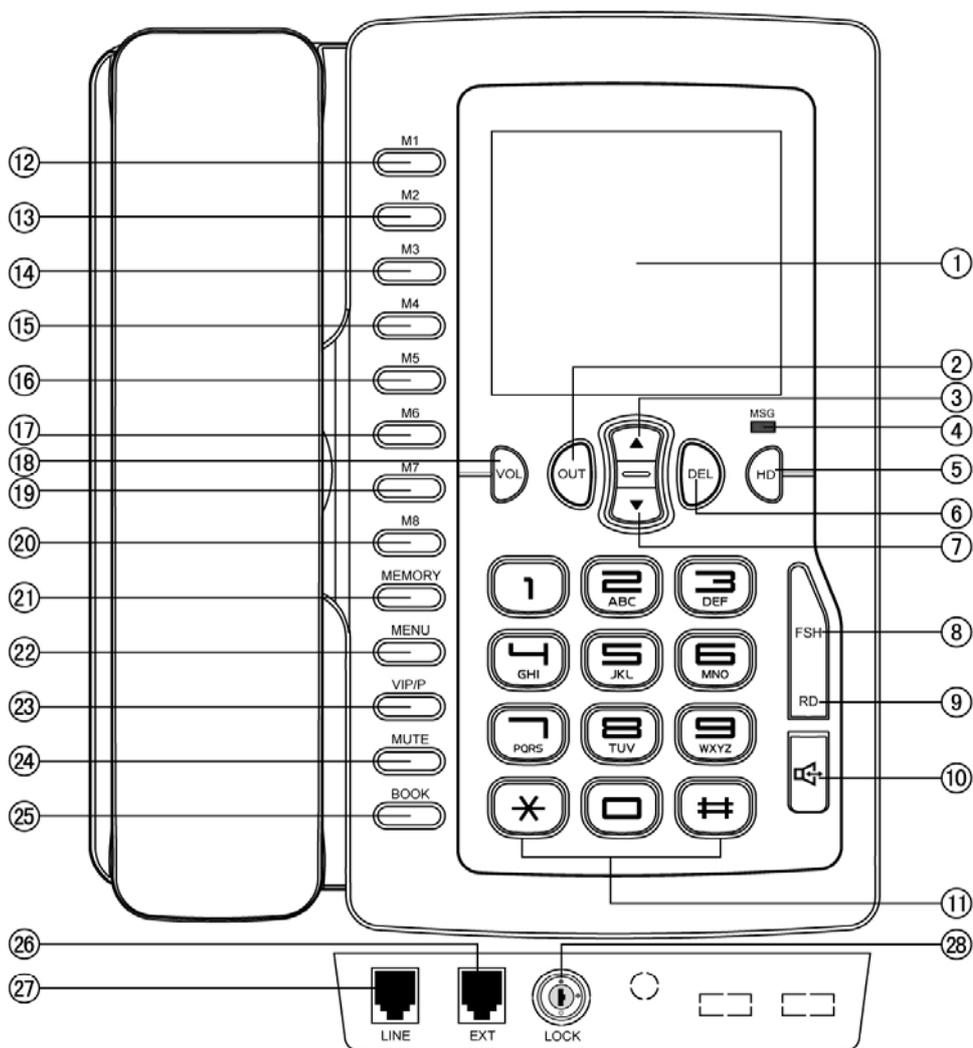
1. Read, understand and follow all warnings and instructions.
2. Unplug the product from the wall outlet before cleaning. Do not use liquid cleaning materials nor aerosols. Use a soft damp cloth for cleaning.
3. Do not place this product on unstable surfaces. The product may drop, causing serious damage to the product.
4. Do not overload wall outlets and extension cords as this can result in fire or electric shock.
5. Never push foreign objects of any kind into this product through the cabinet slots as it may affect dangerous voltage points or short circuit parts that could result in fire or electric shock. Never spill any liquids on the product.
6. Avoid moving or disconnecting this unit during a heavy storm, as there may be a risk of electric shock from lightning. Avoid conversations during electric storms.
7. Do not use this product in the vicinity of a gas leak

FEATURES

- Call waiting
- FSK/DTMF Caller ID system compatible
- Language selectable: English / French / Spanish / Italian / German / Turkish / Danish /Greek
- LCD display with 16 digits and 16 characters
- Dynamic memory for incoming calls: 133 each with maximum 12-digit numbers & 6-character names
- 70 phonebook entries, each with Maximum 16 digit numbers and maximum 16 character names
- 16 outgoing calls, each with 16-digit numbers
- 8 one-touch memories and 10 two-touch memories
- 8 selectable ring melodies
- VIP number setting

- Do Not Disturb function
- 5 digit area code filtering
- 6 digit long distance code
- Adjustable LCD contrast
- Pre-dialing and edit function
- Baby call function
- Flash time selectable (100, 300, 600 and 1000ms)
- Mute function
- Music on hold
- Flash and redial function
- 2-step lock function
- Hands free speakerphone
- Call duration timer
- Adjustable ringer volume
- Adjustable hands free speaker volume
- LCD backlight display
- Message waiting LED indicator

LOCATION DESCRIPTION



- | | | | |
|-----------|-----------------|----------|---------|
| ① LCD | ⑧ FSH | ⑮ M4 | ⑳ MENU |
| ② OUT | ⑨ RD | ⑯ M5 | ㉑ VIP/P |
| ③ UP | ⑩ H.F | ⑰ M6 | ㉒ MUTE |
| ④ MSG LED | ⑪ NUMERICAL KEY | ⑱ VOL | ㉓ BOOK |
| ⑤ HD | ⑫ M1 | ㉑ M7 | ㉔ EXT |
| ⑥ DEL | ⑬ M2 | ㉒ M8 | ㉕ LINE |
| ⑦ DOWN | ⑭ M3 | ㉓ MEMORY | ㉖ LOCK |

GETTING STARTED

1. The telephone requires 3×1.5V AA batteries. Open the battery compartment cover and insert the batteries in the right polarity, then close the cover (use alkaline batteries). The time should be displayed on the liquid crystal display after the batteries are inserted.
2. Insert one end of the line cord into the connector marked “line” on the base and the other end to the wall outlet.
3. Connect one end of the curly cord to the telephone handset and the other end to the base of the telephone.
4. Set the dialing mode to PULSE or TONE depending on your service provider requirements.
5. Subscribe for Caller ID service from your service provider. Check with your service provider for details and availability.

NORMAL USE

RECEIVING A CALL

From the handset

1. Pick up the handset and talk to the other party.
2. To end the call, return the handset to the base.

Switching to speakerphone while on a call

1. When using the handset, press  key and return the handset to the base.
2. To end the call, press  key again.

From speakerphone

1. When the telephone rings, press  key and talk to the caller.
2. To end the call, press  key again.

Note: Caller ID transmits the incoming message between the first ring and the second ring. Answer phone after the second ring if you wish to view the caller’s identity before answering the call.

MAKING A CALL

From the handset

1. Pick up the handset.
2. When you hear dial tone, dial the desired number.
3. The phone will start to time the conversation after 6 seconds.
4. To end the call, return the handset to the base.

From Speakerphone

1. Press  key
2. When you hear dial tone, dial the desired number.
3. The phone will start to time the conversation after 6 seconds.
4. To end the call, press  key again.

Pre-dialing function

1. When the handset is on the base, dial the desired number using the numerical keypad.
2. If an incorrect digit is entered, use the **DEL** button to edit the number.
3. Press  key or pick up the handset and the number will be dialed automatically.

Redial

1. Pick up the handset or press  key
2. Press the **RD** button, the last dialed number will be dialed again.

MENU SETTINGS

In on-hook state, press **MENU** button to enter menu settings, LCD will display **VIEW MENU**↑↓. Use **▲** or **▼** keys to select among different settings. When you select an item, press **MENU** button again to enter into this setting. After editing an item, press the **MENU** button again to confirm the setting and move to another item. To quit the settings menu at any time, press the **DEL** button.

NOTE: The system will time out if you do not enter anything for longer than 5 seconds.

The editing of different items is shown in detail as follows:

➤ Language

1. In on-hook state, press the **MENU** button then press the **▲** key once, the LCD will display **SELECT LANGUAGE**
2. Press **MENU**, you will see **ENGLISH** displayed on the LCD as the default menu language setting.
3. Use the **▲** or **▼** keys to select the language as required, and press **MENU** to confirm your selection.

➤ Area code settings

1. In on-hook state, press the **MENU** button then press the **▲** key twice, the LCD will display **SET AREA CODE**
2. Press **MENU**, you will see ----- displayed on the LCD (or the preset area code) and the first '-' flashing. If you have already set the area code, the LCD will display the preset code and the first digit of the code will flash.
3. Use the **▲** or the **▼** keys to edit from 0 to 9, and then press **MENU** again to confirm.

Repeat the above to set the rest of the area code digits. A total of 5 digits can be entered.

The phone will automatically filter the area code upon receiving an incoming call of which the first digits are same as the set area code.

➤ Long distance code setting

1. In on-hook state, press the **MENU** button then press the **▲** key three times, the LCD will display **LONG DIST ACCESS**
2. Press the **MENU** button, you will see ----- displayed on the LCD (or the code you set the last time) and the first '-' flashing. If you have already set the long distance code, the LCD will display the preset code and the first digit will flash.

3. Use the ▲ or ▼ keys to edit from 0 to 9, and then press the **MENU** button again to confirm. Repeat the above to set the rest of the digits.

After the long distance code has been entered, press the **RD** button twice to dial the number with the long distance code ahead of the number in dial back mode.

➤ **Date/Time setting**

1. In on-hook state, press the **MENU** button then press the ▲ key four times, the LCD will display **DATE/TIME**
2. Press **MENU**, the year digits will flash. Use the ▲ or the ▼ keys to change the year, then press **MENU** to confirm and move to the month settings.
3. Repeat the procedure to set the month, day, hour and minute. The LCD will automatically display the corresponding day of the week.

➤ **LCD contrast setting**

1. In on-hook state, press the **MENU** button then press the ▲ key five times, the LCD will display **CONTRAST ADJUST**.
2. Press **MENU** again and **CONTRAST 3** is displayed on LCD to indicate the default contrast setting of 3 (medium).
3. Use ▲ or ▼ key to select a comfortable level among the choices, and press **MENU** to confirm.

➤ **Baby call setting**

1. In on-hook state, press the **MENU** button then press ▲ key six times, the LCD will display **BABYCALL**. Press **MENU** and you will see **BABY CALL OFF** displayed on LCD (default setting).
2. Use ▲ or ▼ key to turn **BABY CALL ON** and press **MENU**, then enter the BABY CALL number, press **SET** to confirm.

Once the BABY CALL has been set to ON and a BABY CALL number has been entered the BABY CALL number will be dialed out automatically by the lifting of the handset or by pressing any button on the phone except for the MENU button.

Note: To turn off this function, repeat the above steps to set **BABY CALL OFF** and press **MENU** to confirm.

➤ **Ring melody setting**

1. In on-hook state, press the **MENU** button then press ▲ key seven times, the LCD will display **RING MELODY**
2. Press the **MENU** button and you will see **RING MELODY 1** displayed on the LCD to indicate the default ring melody.
3. Use ▲ or ▼ key to select your favorite melody among 8 choices, and press **MENU** to confirm.

Note: In on-hook state, press the **HD** button to enter this menu setting directly, then press the **HD** button or ▲ or ▼ key to select your favorite melody.

➤ **Adding new item to phone book**

1. In on-hook state, press the **MENU** button then press **▲** key eight times, the LCD will display **PHONEBOOK INPUT**
2. Press **MENU**, then enter the telephone number using the numerical keypad and confirm by pressing **MENU** again.
3. Enter the name while using **▲** or **▼** key to move the cursor and **DEL** to correct.
4. Press **MENU** to confirm and to enter the next set of numbers and names.

Note: If you want to enter the name “JACK”, you should: press the number 5 key once, 2 key once, the number 2 key three times, the number 5 key twice.

The alphabet on the keypad is arranged as follows:

1	2 ABC	3 DEF
4 GHI	5 JKL	6 MNO
7 PQRS	8 TUV	9 WXYZ

Note1 – Copy incoming calls to phonebook: Press **▲** or **▼** key to review an incoming call, then press the **BOOK** button twice to copy the incoming call (number & name) to the phonebook memory directly; or press the **MEMORY** and **BOOK** buttons, then edit the number, then press the **MEMORY** button again to enter name input, use the alphanumeric keypad to edit name with the help of **DEL** key for deleting, and **MEMORY** key for confirming.

Note2 – Please see the section “REVIEWING, DIALING OUT AND DELETING PHONEBOOK ITEMS” to access the desired operations.

➤ **Editing a name or number**

In on-hook state, press the **MENU** button then press **▲** key nine times, the LCD will display **PHONEBOOK EDIT**, press **MENU** and enter the first letter of the name you wish to edit, the LCD displays the first character of the name. The rest of the editing process is the same as adding a new item. You can also press **▲** or **▼** key to find the name you wish to edit.

➤ **Flash time setting**

1. In on-hook state, press the **MENU** button then press **▲** key ten times, the LCD will display **FLASH TIME**
2. Press **MENU** and the default setting of 100ms FLASH TIME will be displayed on the LCD.
3. Use **▲** or **▼** key to select the flash time of 100、300、600 and 1000ms, and press the **MENU** button to confirm.

FEATURES AND OPERATIONS DESCRIPTION

REVIEWING, CALLING BACK AND DELETING INCOMING CALLS

➤ **Caller ID message**

Upon receipt of an incoming call (if you have an active caller ID subscription), the unit will display the phone number together with the following information: caller’s name, calling date & time, and a serial number. A new number will carry a “**NEW**” icon, and a repeated number will carry a “**REP**” icon. “**PRIVATE CALL**” will be displayed when the caller prefers their number to

be withheld. “**OUT OF AREA**” indicates the call comes from an area where Caller ID service is not supplied. “**ERROR**” represents an incorrect incoming signal.

If there is no caller’s name in the Caller ID signal but your phone book contains the name of the caller, the name in phone book will be displayed.

➤ **Reviewing**

In on-hook or off-hook state, use ▲ or ▼ key to review the incoming call records, each with caller’s name, calling number, date and time. To scroll rapidly, press and hold ▲ or ▼ key.

➤ **Calling back**

To call back an incoming callers number, pick up the handset or press  key or **RD** key once if the caller is from your local area, or press the **RD** key twice for a long distance called number in order to enter the long distance code.

➤ **Deleting**

When you review to an incoming call you want to delete, press the **DEL** key, LCD prompts **DEL?**, press the **DEL** key again to confirm the deletion. Or press the **DEL** key for 2 seconds, LCD prompts **DEL ALL?**, press the **DEL** key once again to delete all incoming calls including VIP.

➤ **Setting VIP numbers**

Go to the incoming number (see “reviewing”), press **VIP/P** key to set it as VIP number. A VIP number can’t be deleted individually, you should press **VIP/P** key to cancel the VIP attribute first. In the DND state, the phone will beep four times to indicate a VIP number is calling.

REVIEWING, CALLING BACK AND DELETING OUTGOING CALLS

➤ **Reviewing**

In on-hook or off-hook state, use **OUT** to review outgoing call records, each with the called number and conversation time. To scroll rapidly, press and hold ▲ or ▼ key.

➤ **Calling back**

To call back an outgoing number, pick up the handset or press  key or **RD** key directly.

➤ **Deleting**

Display the outgoing call you want to delete, press **DEL** key, the LCD prompts **DEL?**, press the **DEL** key again to confirm the deletion. Or press the **DEL** key for 2 seconds, the LCD prompts **DEL ALL?**, press the **DEL** key once again to delete all outgoing calls.

REVIEWING, DIALING OUT AND DELETING PHONEBOOK ITEMS

➤ **Reviewing**

In on-hook or off-hook state, press the **BOOK** key, the LCD prompts **INPUT PREFIX**, enter the first letter of the name to display the names starting with that letter. Or press the **BOOK** key continuously to scroll down the names or press **BOOK** key once and then press ▲ or ▼ key to review phonebook entries one by one.

To scroll rapidly, press and hold ▲ or ▼ key.

➤ **Calling back**

To call back a phonebook number, pick up the handset or press  key or **RD** key directly.

➤ **Deleting**

Review to an a phonebook entry you wish to delete then press the **DEL** key, the LCD prompts **DEL?**, press the **DEL** key again to confirm the deletion.

ONE-TOUCH MEMORY

➤ **Storing**

In on-hook state, enter the telephone number to be stored using the numeric keypad or review a caller number, then press the **MEMORY** key followed by one of the **M1** to **M8** buttons. (There are 8 one touch memory buttons **M1** to **M8**).

➤ **Checking and dialing**

In on-hook state, press **Mi (i=1~8)** key to display the stored number, then pick up the handset or press  key or **RD** key to dial the displayed number.

In off-hook state, press **Mi (i=1~8)** key to dial the stored number.

➤ **Deleting**

In on-hook state, press **Mi (i=1~8)** key to display the stored number, then press the **DEL** key twice to delete it.

TWO-TOUCH MEMORY

➤ **Storing**

In on-hook state, dial the telephone number to be stored using the numeric keypad or review to a caller number, then press the **MEMORY** key followed by one of number keys 0~9 on the numeric keypad.

➤ **Checking and dialing**

In on-hook state, press the **MEMORY** key and one of numeric keys 0~9, to display the number stored in the corresponding key, then pick up the handset or press  key or **RD** key to dial the number.

In off-hook state, press the **MEMORY** key and one of numeric keys 0~9 to dial out the stored number directly.

➤ **Deleting**

In on-hook state, press the **MEMORY** key and one of numeric keys 0~9 to display the stored number, then press the **DEL** key twice to delete it.

SELECT DIALING MODE

In on-hook state, press and hold * key for 2 seconds, the LCD displays **PULSE** which means you are selecting pulse dialing. Press and hold * key for 2 seconds, the LCD displays **TONE** which means you are selecting tone dialing.

MUTE FUNCTION

If you don't want the other party to hear your conversation during a call, you can press the **MUTE** key to mute your voice sending. Press the **MUTE** button again to restore the conversation.

FILTER SETTING (DO NOT DISTURB FUNCTION)

If you don't want to be disturbed by incoming calls, you can set the phone in DND state.

1. In on-hook state, press and hold the **MUTE** key for 3 seconds, the LCD displays **FILTER START** to indicate that you will be setting the starting time of the DND period.
2. Press **▲** or **▼** key to set the hour and press **SET** to confirm.
3. Press **▲** or **▼** key to set the minute and press **SET** to confirm.
4. The LCD displays **FILTER STOP** to remind you to set the end time of the DND period.
5. Use the same procedure to set the hour and minute of end time, press **SET** to confirm, the LCD will display the **FILTER** icon.

During the DND period, for normal incoming calls the LCD will only display the incoming numbers but the telephone will not ring. The telephone will beep four times when a VIP caller calls.

Note: To quit DND status, press and hold the **MUTE** key for 3 seconds, the **FILTER** icon will disappear.

MUSIC ON HOLD

During a conversation press the HD key to activate HOLD mode. The other party will be on hold and will hear music:

1. Press the **HD** key to release hold and to continue the conversation.
2. Or hang up the handset, and the hands free speaker is activated. Music on hold can also be activated in the hands free speaker phone condition.

RINGING VOLUME CONTROL

In on-hook state, press the **VOL** key repeatedly to select one of 4 volume levels. The default setting is maximum volume.

SPEAKER VOLUME CONTROL

During a hands-free conversation, press the **VOL** key repeatedly to adjust the hands-free speaker volume, a total of 4 levels. The default is the maximum volume.

FLASH FUNCTION

If the telephone is installed behind a PABX, press the **FSH** button followed by the extension number to which the call must be transferred.

CALL WAITING

To receive the callers number you have to subscribe to caller ID service. Contact your telephone service provider.

PAUSE FUNCTION

When dialing, press **VIP/P** key to insert a 3.6s pause time between the dialed numebrs.

LCD BACKLIGHT FUNCTION

The LCD Backlight is turned on upon receipt of an incoming call, dialing, pressing any key or in the music on hold state. The backlight fades after 6 seconds if no keys are pressed.

Note: The backlight only functions if batteries are installed.

LOCK FUNCTION

Turn the key to green, all numbers starting with "0" are locked.

Turn the key to red, all numbers are allowed to be dialed out.

*** Emergency numbers starting with "1" such as 10111, 10177 can be dialled on both lock positions.**

TROUBLE SHOOTING

- | | |
|--|--|
| No Dial Tone | * Check hook switch to make sure it pops up |
| Can't dial out | * Make sure Tone/Pulse is set to correct position according to telephone exchange requirement
* Unplug the phone, wait 30 seconds and plug the phone back in
* Check the phone line cord
* Check that all connectors are firmly inserted in their sockets. |
| Phone does not ring | * Check the phone line cord
* Could have too many phones on one line (the total REN of all phones should not be greater than the maximum for your area, usually 5). |
| Last number redial and/or Memory dialling don't work on a PABX | * When you first make a call try pressing the Pause Button for a pause between the outside line access digit (eg: 9 or 0) and the telephone number, you should later be able to redial the number.
* If your PABX requires you to wait for a second dial tone before dialling the telephone number, press the Pause Button for a pause between the access digit and number. |
| LCD is dim | * Check if the batteries need replacing
* Check if the contrast is set correctly |